TEXAS JUSTICE CENTER

BELLAIRE, TEXAS

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| [PARTY 1 FULL LEGAL NAME],Party 1,vs.[PARTY 2 FULL LEGAL NAME],Party 2. | §§§§§§§§§§§ | MEDIATION NO. \_\_\_\_\_\_TJC MEDIATION BEFORE: |

**REQEST FOR MEDIATION AND CERTIFICATE OF SERVICE**

COMES NOW , who hereby requests mediation at the Texas Justice Center (“TJC”).

**I. Party 1.**

Full legal name:

Mailing address or representative’s mailing address:

 Email address or representative’s email address:

 Telephone or representative’s telephone:

**II. Party 2.**

Full legal name:

Mailing address or representative’s mailing address:

 Email address or representative’s email address:

 Telephone or representative’s telephone:

III. **Concise Statement of the Case and Issues.**

Provide a concise statement of the dispute. Omit editorial, argument, opinion.

 **Has a lawsuit been filed?** Yes: No:

If a lawsuit has been filed, please provide the case name and cause number:

Location of Court:

**IV. Offer to Mediate**

Party 1 hereby offers to Party 2 to mediate at the TJC according the TJC mediation rules as published on the date of this Request.

**V. Signature of Requesting Party.**

 Signature (electronic is acceptable):

 Signed by (print):

**CERTIFICATE OF SERVICE**

I, the undersigned, hereby certify and swear that on the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 20\_\_\_, I filed the foregoing Request to Mediate by submitting the same to the TJC at mediate@tjcadr.com and that I served the same document on all parties to their email addresses provided or last known addresses.

 Respectfully submitted this day of , 20 .

 Print Name:

 Title:

 Address:

 Phone:

 Email: