TEXAS JUSTICE CENTER

BELLAIRE, TEXAS

|  |  |  |
| --- | --- | --- |
| [PARTY 1 FULL LEGAL NAME],  Party 1,  vs.  [PARTY 2 FULL LEGAL NAME],  Party 2. | §  §  §  §  §  §  §  §  §  §  § | MEDIATION NO. \_\_\_\_\_\_  TJC MEDIATION BEFORE: |

**REQEST FOR MEDIATION AND CERTIFICATE OF SERVICE**

COMES NOW , who hereby requests mediation at the Texas Justice Center (“TJC”).

**I. Party 1.**

Full legal name:

Mailing address or representative’s mailing address:

Email address or representative’s email address:

Telephone or representative’s telephone:

**II. Party 2.**

Full legal name:

Mailing address or representative’s mailing address:

Email address or representative’s email address:

Telephone or representative’s telephone:

III. **Concise Statement of the Case and Issues.**

Provide a concise statement of the dispute. Omit editorial, argument, opinion.

**Has a lawsuit been filed?** Yes: No:

If a lawsuit has been filed, please provide the case name and cause number:

Location of Court:

**IV. Offer to Mediate**

Party 1 hereby offers to Party 2 to mediate at the TJC according the TJC mediation rules as published on the date of this Request.

**V. Signature of Requesting Party.**

Signature (electronic is acceptable):

Signed by (print):

**CERTIFICATE OF SERVICE**

I, the undersigned, hereby certify and swear that on the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 20\_\_\_, I filed the foregoing Request to Mediate by submitting the same to the TJC at [mediate@tjcadr.com](mailto:mediate@tjcadr.com) and that I served the same document on all parties to their email addresses provided or last known addresses.

Respectfully submitted this day of , 20 .

Print Name:

Title:

Address:

Phone:

Email: